

PORTSDOWN



ARCHERY CLUB

CONSTITUTION

APPROVED A.G.M. NOVEMBER 2010

PORTSDOWN ARCHERY CLUB

CONSTITUTION

1. NAME

This Club shall be called the '**PORTSDOWN ARCHERY CLUB**'.

2. AIMS AND OBJECTIVES

The object of the Club is:

- To provide facilities for and promote participation in the sport of archery.
- To promote archery within the local community
- To ensure a duty of care to all members of the Club
- To ensure equality of opportunity within the sport

3. AFFILIATION

The Club shall be affiliated to the **Archery GB**, the **Southern Counties Archery Society** and the **Hampshire Archery Association**.

4. MEMBERSHIP

Membership should consist of officers and members of the Club.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the Club adopted.

a) Membership of the Club is at the discretion of the Committee.

b) Membership of the Club shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs: or of age, sex or disability except as a necessary consequence of the requirements of Archery as a particular sport.

Juniors: defined as persons aged between 10 – 17 years inclusive.
(Lower age raised AGM 2010)

Children from the ages of 10-12 years are to be accompanied by their parent or guardian.

Adults: defined as persons aged 18 years and over

c) Types:

FULL: Membership with full rights and privileges.

COUNTRY: Available to applicants who for at least two thirds of the year reside more than 15 miles by road from the Clubhouse or reside on the member .Isle of Wight. A Country member has all the rights and privileges of a full member.

NON-SHOOTING: Has the rights and privileges of a full member except for shooting and voting.

JUNIORS: defined as persons aged between 10 – 17 years inclusive.

- d) Conditions:
- All members of the Club shall accept the jurisdiction of the Committee and shall at all times conform to the conditions and rules of the Club.
 - All members shall observe and conform to the AGB. Rules of Shooting.
 - In the event of a member belonging to two or more archery clubs, he/she is required to state, on joining and subsequently at the start of each outdoor and indoor season, which club he/she intends to represent in competition.
- e) Disciplinary:
If, in the opinion of the Committee, any Member shall have been guilty of conduct that makes it undesirable that such member should remain a member of the Club, then an Extraordinary General Meeting (EGM) shall be called. The Club may then expel such a member, after a hearing, without being called upon to state a reason to any but the member concerned. The Club's decision at an EGM shall be final.

5. CLUB COLOURS/BADGE

The Club colours shall be **Gold and Dark Green with black trousers, skirt or shorts**. (Archery GB dress of plain white or plain dark green is also acceptable.) The Club badge shall consist of a golden quiver containing three arrows, bearing a golden scroll with the letters PAC thereon.

6. MANAGEMENT

- a) The club shall, at its discretion, invite a long standing or respected Club member to accept the position of President or Vice-President; these shall be decided by Committee or popular vote.
- b) The Management of the Club shall be in the hands of a Committee, which shall consist of:

Chairman	Secretary
Treasurer	Field Captain
Records Officer	Vice Field Captain
Development Officer	

The Committee may co-opt members for a specific purpose, or may appoint sub-committees with powers of a specified limit for a specific task.

Two non-committee members shall be elected to act as Auditors for the following year.

- c) The Committee, elected at the Annual General Meeting, shall go into office forthwith and serve for the following year. They shall meet at least 10 times a year. Three shall form a quorum.
- d) The Committee shall formulate rules for the conduct of shooting as and when necessary; such shooting shall be governed by the rules of Archery GB.
- e) The Club Executive Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.
- f) If a Committee member misses two consecutive meetings without explanation or apology, it may be assumed that the post be vacant and it will be re-advertised.
- g) The Committee will be responsible for disciplinary hearings of members who infringe the Club rules/regulations/constitution. The Committee will be responsible for taking any action of suspension or discipline following such hearings.

7. GENERAL MEETINGS

- a) The Annual General Meeting (AGM) shall be held during November or December on a date to be decided by the Committee. Resolutions may be passed by the majority vote of such members as are present and form a quorum. One fifth of the membership shall form a quorum. Each member present shall have one vote. The Chairman shall have the casting vote.
- b) The Secretary shall give the members 21 days' notice of the AGM and distribute an Agenda.
- c) The Constitution of the Club shall be altered or added to only at an AGM. Notice of proposed alterations to the Constitution must be furnished in writing to the Secretary at least two weeks before distribution of the Agenda and must appear on the Agenda.
- d) A nomination for election to the Committee may be made by a member proposing another member for any position, provided that each proposal of another member shall be accompanied by a statement that the member proposed will be willing to serve if elected. Nominations may be received in writing prior to the AGM by the Secretary, or verbally at the AGM.
- e) Extraordinary General Meetings shall be called by the Secretary when required by the Committee or by one-fifth of the Membership.

8. FINANCE

- a) The financial year shall commence on the first of November.
- b) The Treasurer shall prepare a statement of accounts for the AGM.
This statement is to be certified by the Auditors and copies displayed on the Club noticeboard for all members 21 days before the AGM. Members may request an email copy.
- c) The Club accounts shall be audited by two Club member auditors, who shall be appointed for one year at the AGM.
- d) The funds of the Club shall be deposited in accounts at an established bank in the name of the Club.
- e) All payments on behalf of the Club shall require authorisation by the Committee.
- f) No member of the Club may commit the Club to an expenditure without the prior approval of the Committee.
- g) The Income and Property of the Club shall be applied solely towards promoting the Club's objects as set forth in this Constitution.
- h) The Committee may not commit the Club to expenditure in excess of the Club's assets.

9. FEES

The Annual Club Subscription for all types of membership and all Club fees shall be decided by the Committee.

a) ANNUAL CLUB SUBSCRIPTION

A subscription fee is payable by the 1st April annually. The fee for Juniors shall be half that of adults, unless decided otherwise by the Committee.

An Adult or Junior joining in the first 6 months pays the full annual fee. From the 1st October, the fee will be reduced by one twelfth of the full fee for each month thereafter. AGB fee will be paid separately.

The fee for New Members and Beginners shall be payable on acceptance. New members will normally serve a probationary period of one month. If, after this period, full membership is not acceptable to the Committee, fees paid will be returned to the applicant less an entrance fee decided by the Committee.

Acceptance for full membership of Beginners will be conditional upon the applicant having completed a Beginners' course and/or demonstrating a degree of competence satisfactory to the Committee. Those members whose subscription becomes overdue shall cease to be members.

b) AFFILIATION FEES

Fees are payable annually by all Club members and by all new members/ beginners on joining the Club. These fees, payable to Archery GB, the Southern Counties Archery Society and the Hampshire Archery Association are normally paid into, administered and accounted for by the Club but can be paid direct by the individual.

Those members whose affiliation fees become overdue shall not be permitted to shoot at any venue administered by the Club.

c) INDOOR SHOOTING FEE

Due to the cost, the indoor fee is accounted for separately. Those members wishing to shoot at the indoor venue pay on a weekly attendance basis.

d) BEGINNERS' COURSE FEE

A fee will be levied for the Beginners' Course.

e) VISITORS' FEE

Any AGB affiliated visitor wishing to shoot, other than at the Club's invitation, will be charged a visitors' fee set by the Committee.

f) CLUBHOUSE KEYS

A key request must be placed before the Committee and is dependent on regular attendance at Club shoots as stated in PAC rules. Keys are issued by the Treasurer or other nominated Committee member. The fee is refundable on surrender of the keys when ceasing to be a Member.

Keys are not transferable between members and are for personal use only.

Juniors may NOT be issued with keys.

10. ANNUAL CLUB CHAMPIONSHIPS/OPEN TOURNAMENT

- a) The Club shall hold annual Club Championship meetings for outdoor and indoor target archery on dates decided by the Executive Committee.
- b) The Club shall hold an annual Open Tournament meeting on a date decided by the Executive Committee. This Tournament shall be open to all members of GNAS and to FITA affiliated members, excepting Club members.

11. CLUB PROGRAMME/FIXTURE LIST

The Committee is responsible for the formulation of a summer and winter fixture list, which shall be published and/or circulated to all Club members.

12. DISPOSAL OF ASSETS

In the event of the dissolution of the Club, any assets remaining after the satisfaction of all debts and liabilities shall not be paid to or distributed among the members of the Club, but shall be given or transferred to one or more of the following approved sporting or charitable bodies.

1. A registered charitable organisation (s)
2. Another Club which is a registered CASC.
3. The sports National Governing body for use by them for related community sports.

November 2016